



# ORIENTAL CARBON & CHEMICALS LIMITED

14th Floor, Tower-B, World Trade Tower, Plot No. C-1, Sector-16, Noida - 201301, UP  
Phone : 91-120-2446850 Website : www.occlindia.com



July 08, 2021

**The Manager**

BSE Limited  
Department of Corporate Services  
Floor 25, P. J. Towers, Dalal Street  
Mumbai - 400 001  
**Scrip Code: 506579**

**The Manager**

National Stock Exchange of India Limited  
Exchange Plaza, Bandra Kurla Complex  
Bandra (E)  
Mumbai - 400 051  
**Scrip Symbol: OCCL**

Dear Sirs,

**Sub: Intimation for Annual General Meeting and Book Closure Notice**

This is to inform you that the 41st Annual General Meeting of the Members of the Company is scheduled to be held on Tuesday, the August 03, 2021 at 10.30 a.m. IST through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") facility in compliance with the applicable provisions of the Companies Act, 2013, Rules framed thereunder and the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 read with General Circular Nos. 14/2020, 17 /2020, 20/2020 and 02/2021 dated April 08, 2020, April 13, 2020, May 05, 2020 and January 13, 2021, respectively issued by the Ministry of Corporate Affairs ("MCA Circulars") and and Circular No. SEBI/HO/CFD/CMD1/CIR /P/2020/79 dated 12th May, 2020 and Circular No. SEBI/HO/CFDCMD2/CIR/P/2021/11dated 15th January, 2021 ("SEBI Circular"). Accordingly, owing to the difficulties involved in despatching of the physical copies of the Notice of the 41st AGM and the Annual Report of the Company for the financial year ended March 31, 2021 including therein the Audited Financial Statements for the year 2020-2021, the afore-mentioned documents will be sent only by email to the Members.

Further, Pursuant to Section 91 of the Companies Act, 2013 and Regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and Share Transfer Books of the Company will remain closed from **July 20, 2021 to July 22, 2021** (both days inclusive) for the purpose of ascertaining the eligibility of the shareholders for the Final Dividend for the year ended March 31, 2021 @ Rs.10/- (Rupees Ten only) per Equity Share, to be declared at the 41st Annual General Meeting of the Company.

The Cut-Off date for the purpose of E-Voting is fixed on **July 27, 2021**. Those shareholders holding shares either in dematerialized form or in physical form, as on the close of business hours on July 27, 2021 will be entitled to avail the facility of remote e-voting as well as voting at the AGM.

This is for your information and record.

Thanking you,

Yours truly,

For **Oriental Carbon & Chemicals Limited**

**Pranab Kumar Maity**  
**Company Secretary & GM Legal**

**Registered Office :**

"DUNCAN HOUSE"  
31, Netaji Subhas Road  
Kolkata - 700 001  
CIN: L24297WB1978PLC031539

**Plants :**

Plot 3 & 4 Dharuhera Industrial Estate, Phase - 1  
Dharuhera - 123106, Distt. Rewari, (Haryana)

SEZ Division : Survey No. 141, Paiki of Mouje Village Mundra  
Taluka Mundra, Mundra SEZ, District Kutch, Gujrat - 370421