

## **FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS**

The Independent Directors of OCCL Limited are provided every opportunity to familiarise themselves with the strategy, industry overview, performance, key regulatory developments and on their role, rights and responsibilities as a Director.

### **Induction Programme:**

Induction programmes are organised for every new Director wherein the Director is given an overview of the Company, its vision and mission, the industry in which it operates, its business, strategies, risk management, organisation structure and other areas of relevance. The Director is also briefed on the regulatory requirements and legal and statutory provisions which the Director is required to be aware of. Various functional heads of the Company brief the new Director on the different aspects of the business as well as operational functions of the Company.

A Welcome Kit containing various declarations and submissions required to be made to the Board and key information/policy documents such as Group Code of Business Conduct & Ethics, Memorandum and Articles of Association, Annual Report, Whistle Blower Policy, Code of Conduct for prevention of Insider Trading and Report. A detailed letter informing the terms and conditions of appointment of stating the roles, rights and responsibility in line with the requirements of Companies Act, 2013 and Listing Regulations and other applicable Laws are provided to the Independent Directors.

### **Regular Updates:**

Presentations are made at quarterly Board Meetings which include updates on performance review, strategy and key regulatory developments.

The Independent Directors are also members of the Committees and at each Committee meeting, they are presented with the necessary information to enable them to review and grant approvals as per the terms of reference of the Committee. Presentations are made at Committee meetings which interalia covers specific industry overview, risk profile etc.

A pre- briefing is organised for the Committee members to brief them on the significant aspects of the agenda. Based on specific requests, arrangements are also made for Directors to attend visit plants on time to time as relevant to them.

**The Summary of the familiarization programme of the Independent Directors are as follows:**

Total no. of hours spent on familiarization programme in the financial year 2024-25	Approx. 5 hours
Total no. of hours spent on familiarization programme in the financial year 2025-26	Approx. 7 hours

The details of the familiarization programme(s) imparted to the Independent Directors are given below:

**Financial year 2024-25**

<b>Details of specific programs</b>	<b>Frequency</b>	<b>Total number of hours spent during the year</b>	<b>Attendance of Independent Directors</b>
Industry updates	Quarterly	Approx. 1 hours	All the independent directors were present
Operational Matters	Quarterly at the Board Meeting	Approx. 4 hours	All the independent directors were present

**Financial year 2025-26**

<b>Details of specific programs</b>	<b>Frequency</b>	<b>Total number of hours spent during the year</b>	<b>Attendance of Independent Directors</b>
Industry updates	Quarterly	Approx. 2 hours	All the independent directors were present
Operational Matters	Quarterly at the Board Meeting	Approx. 4 hours	All the independent directors were present
Company Law and other allied laws	Quarterly	Approx. 1 hour	All the independent directors were present